

**INVITATION TO SKI JUMPING  
FIS INTER-CONTINENTAL CUP WOMEN  
AND FIS CONTINENTAL CUP MEN  
IN LILLEHAMMER (NOR)**

***Dear Ski Friends!***

We hereby invite all members of the International Ski Federation to participate in the FIS Inter-Continental Cup for women and FIS Continental Cup for men in Lillehammer 09<sup>th</sup>-10<sup>th</sup> December 2023.

**We look forward to seeing all of you in Lillehammer!**

Kind Regards,  
Lillehammer Olympiapark AS,  
Organising Committee COC

**Venue:** Lysgårdsbakkene Ski Jumping Arena.



## FIS officials

FIS Coordinator M  
FIS Technical Delegate  
FIS Technical Delegate Ass.  
FIS Coordinator W

Berni Schödler  
Werner Rathmayr (AUT)  
Robert Meglic (SLO)  
Renata Nadarkiewicz

Local Material Controller M  
Local Material Controller W

Fritz J Fredriksen (NOR)  
TBA

Judges

Wolfgang Perktold (AUT)  
Geir Steinar Loeng (NOR)  
Jarle Solbu (NOR)  
Jørn Larsen (NOR)  
Tom Normann (NOR)

## OC contacts

Position	Name	Phone	Email
Chief of OC	Roar Olsen	+47 91170733	roar.olsen@olympiaparken.no
Chief of Competition	Robert S. Hansen	+47 95805244	robert.selbekk-hansen@gausdal.kommune.no
Venue Manager SJ	Roar Olsen	+47 91170733	roar.olsen@olympiaparken.no
Chief of media	Stein B. Olsen	+47 97718106	steinb@lillehammer.com
Accommodation	Bente Laugen	+47 48074467	coc-accommodation@olympiaparken.no
Accreditation	Camilla Jordheim	+47 45276647	accreditation@olympiaparken.no
Transportation	Geir Olaf Oterholt	+47 90901015	geir@bluesfest.no
Finances	Silje B. Solbakken	+47 47620321	silje.solbakken@olympiaparken.no
Wax cabins SJ	Roar Olsen	+47 91170733	roar.olsen@olympiaparken.no
Medical Service	Frøydis Nermoen	+47 99735468	froydis.nermoen@volvat.no

## OC offices

### Office:

Race office:  
Event office:

### Location:

Lysgårdsbakkene Ski Jumping Hill  
Birkebeineren Hotel and apartments

All times TBA in the FIS event calendar.

## Program

### Tuesday 05.12 & Wednesday 06.12:

- Open training HS98 / HS140

### Friday 08.12:

- 19:00 TCM SJ M & W (Birkebeineren hotel & apartments)

### Saturday 09.12:

- 12:00: Official training / Trial round HS98 SJ W
- 13:30: Competition start HS98 SJ W
- 16:00: Official training / Trial round HS140 SJ M
- 18:00: Competition start HS140 SJ M

### Sunday 10.12

- 09:00: Trial round HS140 SJ M
- 10:00: Competition start HS140 SJ M
- 13:00: Trial round HS98 SJ W
- 14:00: Competition start HS98 SJ W

## Accreditation

The accreditation cards will be handed out at the event office at Birkebeineren Hotel & Apartments. Please note that the accreditations will be approved according to the registrations in the FIS Entry. Those who have the FIS season accreditation can use this instead of the local accreditation.

Those who don't register through the FIS online entry system need to apply for accreditation. For the application form or other questions regarding accreditation please contact [accreditation@olympiaparken.no](mailto:accreditation@olympiaparken.no)

## Accommodation:

The OC offers the following accommodation for athletes and staff (full board included):  
Three star hotel Birkebeineren Hotel & Apartments / Four star hotel Scandic Victoria Hotel



Address:

Birkebeineren Hotel & Apartments: Birkebeinervegen 24, 2618 Lillehammer

Scandic Victoria Lillehammer: Nymosvingen 3, Lillehammer

Please note that Birkebeineren hotel also offers apartments.

## Price and rules

- Booking according to the FIS Rules via FIS Online registration system: [https://www.fis-ski.com/DB/?authentication\\_page=signin](https://www.fis-ski.com/DB/?authentication_page=signin)
- The price for accommodation outside of the quota or for additional nights is CHF 125 per person in a double room or apartment (minimum number of persons occurs).
- The price for additional single rooms is CHF 160.
- In cases where single room is not necessary because of gender, role, number of athletes and staff inside the quota, the cost difference between single and double rooms must be paid

FIS Entry deadlines:  
Preliminary entries: 28/10/2023  
Entry: 01/12/2023

### **Cancellation rules and fees:**

Please see FIS Ski Jumping Continental Cup Rules 6.1.1

- Cancellation fee between 8 days and until the end of the events: 100% cancellation fee.
- For cancellations of more than what is stated in the rules above the OC will charge a 100% cancellation fee.
- In case you are not able to pay by card, please send us your invoice information in advance.
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### **Reimbursement for FIS Officials**

Carrying costs/Reimbursement:

Expenses sheets must be sent to [silje.solbakken@olympiaparken.no](mailto:silje.solbakken@olympiaparken.no). Payments will be done by bank transfer.

### **Payment**

- Accommodation costs above quota and transport: Teams will pay directly in the event office at Birkebeineren Hotel. Only credit cards will be accepted.
- In case you are not able to pay by card, please send us your invoice information in advance.

### **Prize money**

Prize money will be paid by bank transfer to the athletes after the FIS Continental Cup Lillehammer. The prize money is regulated by the FIS Rules for Continental Cup. Receipts will be provided to the athlete electronically and a copy transmitted to FIS.

Remember to upload bank info using the FIS Athlete Registration module in the FIS member section.

Responsible for prize money: [hedda.hoel@skiforbundet.no](mailto:hedda.hoel@skiforbundet.no)

## Income tax information for prize money

- Income tax of European citizens is 15%
- Income tax of non-European citizens is 15% (USA 0%)  
*Tax will be deducted by the OC according to the Norwegian Foreign Artist Taxation Act, and taxes will be paid by the OC according to the regular tax legislation in Norway.*

## Official transport and shuttle

### Official transport

- Official airport: Oslo Airport Gardermoen
- There will not be arranged official transportation from the airport upon arrival
- For OC transportation upon departure, please fill in your request through the FIS online registration system: [https://www.fis-ski.com/DB/?authentication\\_page=signin](https://www.fis-ski.com/DB/?authentication_page=signin)
- The price for OC bus is 35 CHF one way

### Alternative transportation (if no OC bus):

- Train: Direct train (approx one departure every hour, except for in the night). Please see the schedule/order here: <https://www.vy.no/en>. Choose Oslo Lufthavn (the airport) to Lillehammer. Alternatively buy the ticket at the airport/station or on board the train.

### Shuttle from the train station:

- For transportation from the train station to the venue and the hotel please contact chief of transport **Geir Olaf Otherholt**

### Shuttle to the venues:

- There will be shuttle service from the hotel to the venues. For shuttle times see information at the hotel reception area

## Bibs

Bibs for official training and the ski jumping competitions will be distributed one hour before the competition in the Race Office in the Ski Jumping Hill.

## Waxing facilities

You will find waxing cabins close to the Ski Jumping Hill - according to FIS rules.  
Key pic-up: In the 936-shop building in the outrun of the venue.

## **Training fee**

The price for training is 500 NOK per person per day. This can be paid directly in the 936-shop building at the hill.

## **Competition Rules**

The number of participants in the competitions for Continental Cup SJ must comply with official FIS competition rules and regulations.

## **Doping Control**

Doping control may be carried out at any FIS competition according to FIS Anti-Doping Rules.

## **Economy- Insurance**

Financial conditions are according to the FIS Rules and regulations. All competitors must be insured by their own National Ski Association and must have signed the Athletes Declaration.

The Organizers have coverage for their own third-party liability only.

## **Regulations of Visa**

- Remember that citizens of some countries will need a visa for visiting Norway. Please check with your embassy if you need a visa for Norway.
- If you need an official letter of invitation from the OC, please send a request to: [coc@olympiaparken.no](mailto:coc@olympiaparken.no). Be sure to send names and what kind of information you need to get accepted to travel to Norway.

# Arena Map

Lysgårdsbakkene Ski Jumping Arena

